

NORTH CHANNEL LEPC MEETING MINUTES
March 9, 2009

Galena Park ISD Administration Building
14705 Wood Forest Blvd.
(NE corner of intersection BW-8 and Wood Forest)

- I. Call to Order and Introductions – Meeting began at 11:55 am. Members and guests self-introduced. Thirty-one (31) persons attended. Several new attendees: Tom Brooks (GB Biosciences), Arcadio Avales (HC Pct. 2), Kate Alexander and Andrew Burdett (Arkema – Crosby), Ginger Lambert and Richard Williams (SJ JC), Hernando Arada (HCESD #5) and Robbie Briggs.

- II. Review of Minutes from Feb 16 Meeting – Spaid reviewed minutes from the previous meeting. Motion to accept as presented by Strouhal, 2ndd by Anorga. Motion carried by voice vote.

- III. Committee Reports
 - Finance w / Treasurer's report –.

 - Budget – Spaid did not present the budget at the meeting but is to send out a final draft once all comments and suggested changes have been received. Deadline for changes is 3/27.

 - HHWCD –
 - Spaid noted preparations for next event slated for Oct. 24 will start soon.
 - Burton noted the county will have its Mobile Collection unit at Baytown on April 25 from 8 to 2. Location is Baytown Fire and Rescue Center (1200 Lee Road).

 - Compliance and Emergency Notification System –
 - Tier 2's – Spaid noted due date was March 1 but we continue to receive them. **NOTE: BY VOTE AT OUR LAST MEETING ALL FUTURE TIER 2 SUBMISSIONS MUST BE ELECTRONIC.**
 - Chief Battise requested the weblink to the regulations related to Tier 2 submissions.
<http://www.epa.gov/emergencies/content/lawsregs/epcraover.htm>

 - Drills and Training / Chief's Council Report – Battise - No meeting held. Battise noted that the Chief's Council is working on two projects: Accountability – to pattern after CIMA's system;

Radio and Operability – to utilize grant money to upgrade radios; are currently in the bidding process.

- Transportation – Anorga is looking for committee members.

IV. CAPLE and HAD-CAP Reports

- CAPLE – Strouhal - Meeting held Feb. 19 but TX DOT was not available as planned. Next meeting 4/16 - a tour of the barge dock area is planned.
- HAD-CAP – Spaid discussed main topic of the HAD-CAP 2/23 meeting – the Smoke Stack Effect article in November USA Today. <http://content.usatoday.com/news/nation/environment/smokestack/methodology>

V. Agency Reports

- Pct. 2- State Hurricane Conference in San Antonio – 3/22-3/26
- Pct. 2 - National Hurricane Conference – Austin – 4/6-10
- Harris County – Glover – requested link to “Are You Ready” DVD to members. <http://www.readyhoustontx.gov/>
- Harris County – Glover – County is working on Essential Personnel Credentialing updates.
- Harris County – Glover – Working on E-Notify – to assure 360 degree notifications all at one time.
- GPISD – Vital – GPISD has done its tabletop drills and has audited all its secondary campuses.

VI. Old Business

- LEPC visitation plan Repeated here are the notes from the previous minutes: “Spaid and Squyres discussed the need for an LEPC site visitation program. This idea occurred when Spaid and Squyres were driving in the area near Tex-Trude and noted a number of facilities that could house hazardous chemicals but had not been submitting Tier 2’s. The idea is to visit sites within a given area to obtain ER contact info, inform facility management of LEPC activities and benefits of participation and to facilitate relationships between plant officials and local emergency responders. Some discussion ensued and membership agreed with a voice vote that we should pursue this program.” Spaid noted the program would begin soon, perhaps after the next LEPC meeting.

VII. New Business - None

VIII. Dates for upcoming meetings:

- April 6
- May 4
- June 1

IX. Adjournment – Squyres asked for a motion to adjourn. Motion by Pupo, 2ndd by Strouhal. Meeting adjourned at 12:45.