

SPILL AND RELEASE REPORT

Initial Notification Information

- A. Name of person making notification: _____
- B. Address of person making notification _____
- C. Telephone number of person making notification: _____

Incident Information

- D. Chemical Released: _____
- E. Estimated Quantity _____ bbl/gal/yd³/lbs
- F. Date _____ From Time _____ AM/PM To Time _____ AM/PM
- G. Duration of release _____ minutes/hours/instantaneous
- H. Release Medium: Air Water Land Sewer
 Other _____
- I. Name of the surface water affected or threatened by the spill _____
- J. Cause of Release _____

- K. Weather Conditions: Wind Speed (mph) _____ Temperature (F) _____
 Wind Direction (from) _____ Precipitation _____
 Relative Humidity (%) _____ Cloud Cover _____

- L. Response Actions: Facility Alarm Activated Community Shelter-in-Place
 Facility Evacuation Community Evacuation
 Facility Shelter-in-Place Community Alarm Activated
 Removal of Contaminated Soil Monitoring
 Other (i.e. Road Closure) _____

Extent or number of injuries / fatalities (if any) _____

Number of evacuations (if any) _____

- M. Identity of any governmental representatives or third parties responding to the release

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N. Acute or Chronic Health Risks Known or Anticipated _____

Facility Identification

O. Facility Contact _____
 P. Site Contact _____
 Q. Telephone number of the responsible person at incident _____
 R. Facility physical address _____
 S. Address at the location of the spill (if not on-site)

 T. TNRCC Air Account # _____
 U. TNRCC Solid Waste # _____
 V. EPA ID # _____
 W. Other _____

Notification to Agencies

Agency Notified	Phone Number	Name of Person Contacted	Date of Report	Time of Report
National Response Center (24-hour) Report #	(800) 424-8802			
United States Coast Guard (Houston Office) Report #	(713) 671-5100 (713) 672-6639			
Environmental Release Hotline (24-hour) (TNRCC, GLO, RRC) Report #	(800) 832-8224			
TNRCC Region 12 Office (Monday-Friday, 8-5)	(713) 767-3500			
Harris County Pollution Control (HCPCD)	(713) 920-2831			
Local Emergency Planning Committee (LEPC)	(713) 455-5372			
Texas Emergency Response Center (GLO)	(800) 832-8224			
U.S. Coast Guard (local office)	(713) 672-6639			